



Clarenceville School District Field Trip Request Form

All Field Trip requests must be approved by your Principal **prior to** making any deposits, reservations or transportation requests. Follow all district procedures and guidelines. Please complete this form to request approval.

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Field Trip Sponsor (Teacher) : _____

Field Trip Location: _____

Describe how this field trip aligns with district or school goals and/or curriculum _____

Approximate Trip Cost per Student \$ _____

Who is paying for the trip? _____

What type of transportation will be used? _____

Field Trip Date: ____ / ____ / ____ Field Trip Time: _____

By signing below, I acknowledge I will comply with the Field Trip Guidelines listed in the teacher handbook of which I have read and understand.

Sponsor's Signature: _____ Date _____

Principal's Signature: _____

Approved _____ Denied _____ Date _____